



Wednesday, 13 October 2021

Dear Sir/Madam

A meeting of the Bramcote Bereavement Services Joint Committee will be held on Thursday, 21 October 2021 via Bramcote Crematorium, Coventry Lane, Bramcote, commencing at 6.30 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To: Members of the Bramcote Bereavement Services Joint Committee

AGENDA

1. APOLOGIES

To receive apologies for absence and to be notified of the attendance of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

(Pages 5 - 6)

To approve the minutes of the previous meeting held on 6 September 2021.

4. CHANGE IN COST OF DIRECT CREMATION AND INTRODUCTION OF A LOW COST CREMATION (Pages 7 - 10)

To seek approval for a change in pricing for direct cremations and the introduction of a low cost cremation.
5. CHANGE IN CREMATION SERVICE TIMES (Pages 11 - 12)

To seek approval for a change to the cremation service times to 60 minutes.
6. EXTERNAL ADVICE ON CREMATOR REPLACEMENT (Pages 13 - 14)

To update members on the proposal to use specialist external advice to assist with the cremator replacement process at Bramcote Crematorium.
7. INFRASTRUCTURE IMPROVEMENTS -ESSENTIAL CREMATOR REPAIRS (Pages 15 - 16)

To provide the Joint Committee with an update on the essential cremator repairs.
8. SOFTWARE UPGRADE (Pages 17 - 18)

To provide the Joint Committee with an update on the software systems upgrade.
9. CREMATION NUMBERS AND INFORMATION ON CREMATIONS (Pages 19 - 22)

To provide the Joint Committee with the latest update on cremation numbers and information on the different types of cremations.
10. CHANGE IN PRICING STRUCTURE FOR THE SERVICES PROVIDED BY WESLEY MEDIA LTD (Pages 23 - 24)

To update Members of a change in the pricing structure for the services provided by Wesley Media Ltd.

11. PERFORMANCE MANAGEMENT 2021/22 (Pages 25 - 28)

To advise the Joint Committee on the performance levels for Bramcote Crematorium for the year-to-date 2021/22.

12. WORK PROGRAMME (Pages 29 - 30)

To consider items for inclusion in the Work Programme for future meetings.

13. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, and 3 of Schedule 12A of the Act.

14. UPDATE ON SALE OF LAND

A verbal update will be provided at the meeting.